

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005

BOARD OF SELECTMEN MEETING MINUTES

March 7, 2016

Selectmen Present: Chair Brad Howell, and Scott Carbee, Abigail Arnold

Staff Present: Town Administrator Jamie Pike

Also present: John Arnold, Jan Hicks, Ben and Robin Haubrich, Judi Miller, Polly Freese, Tom Anderson, BJ Carbee, James Gann, Celeste Lunetta, Larry Kullgren, Paul Lawrence, Fred Douglas and others

CALL TO ORDER: Mr. Howell called the meeting to order at 6:30 PM

Consent Agenda:

- A. 03/07/2016 Payroll & Accounts Payable Manifest
- B. Notice to Pole Licenses Holders

A motion was made by Scott Carbee to approve the Consent Agenda items A and B, seconded by Abigail Arnold. **Motion passes.**

Fire Department – Fire Chief Larry Kullgren

Chief Kullgren was present to seek Board support on going forward with the purchase of a new rescue vehicle. He discussed some changes in pricing and explained some complications with certain vendors. He went on to say that they are looking at just shy of \$220,000. He indicated the warrant article will need to be amended for Town Meeting if the cost does exceed \$210,000. He will advise the Town Meeting Moderator (Paul Lawrence) and have something typed up for him in advance.

Town Meeting Planning – Moderator Paul Lawrence

Paul Lawrence was present and was advised of the warrant change for the Fire Department's Rescue truck. He asked if there were any resolutions or other information he should have to prepare for Town Meeting. Mr. Pike will advise him of which Select Board member will discuss which warrant articles.

The Board discussed who would address each warrant article at Town Meeting. Mr. Pike will give a Power Point presentation on warrant article 6. Abigail suggested having Scott make a motion and then alternating all the way through. The following schedule was agreed to:

Scott - 6, 10, 13, 16, 19 Brad - 7, 9, 12, 15, 18 Abigail - 8, 11, 14, 17, 20,
and 21 will be off the floor. There was a brief discussion about the length of time to spend on each article.

The Board discussed the retirement and resignations in 2015: Ed Hunter, Bill McAuley, Michael Branley and David Gombas will be acknowledged at Town Meeting.

Correspondence:

1. Petition to Amend Licenses
2. February 2016 report from the Animal Officer
3. Fred Douglas' Report of February 21, 2016 – February 25, 2016
4. Police Department Press Release for February 15, 2016 – February 28, 2016
5. Fred Douglas' Report of February 29, 2016 – March 3, 2016
6. Town Administrator's Administrative Report dated March 3, 2016
7. Draft Financial Report for year ended December 31, 2015

Liaison Report

Scott Carbee said he was approached by Ethel MacStubbs (Cemetery Commission) who indicated she would like to have a private meeting at her house with Ben and Dave Taylor on Saturday morning to talk about Map 3 Lot 26, the proposed donation of the Taylor lot. Mr. Carbee declined because felt it should be held before the Board of Selectmen and not with an individual. The other Board members admitted they knew nothing about it. Mr. Howell said that under the right-to-know law an individual member of a board or commission can meet people not on the board. It is not a meeting under right-to-know law.

Administrative Update

Mr. Pike updated the Board on the following:

- Work is ongoing preparing for the acceptance of credit cards and the One Check system for motor vehicle and tax payment transactions. The changeover for One Check will take place on or about May 2nd. The online credit card processing and over the counter credit card transactions will begin mid to late summer.
- Gary Paige has reported that Town roads have been posted for 6 tons.
- Chief Fred Douglas is investigation OHRVs trespassing on private property believed to be coming from Weare. Weekend patrols will be initiated. One trespasser has been caught.
- The Police Department Standard Operating Guidelines (SOGs) are complete.
- Relative to the unclaimed weapons, legal counsel feels that the Board of Selectmen could restrict the public auction to licensed dealers only. Mr. Howell suggested that legal counsel be asked if a motion to amend should be filed. Mr. Pike will follow-up with counsel.
- Abatements for the year have been received; Eversource, Fairpoint, American Tower Corporation for Map 9 Lot 25 and Paxton Mitchell for Map 13 Lot 11. All have been dispersed.
- The Town Clerk/Tax Collector's office will be closed tomorrow night due to elections.
- Bill McAuley gave Mr. Pike a handout entitled "10 Things we would Like You to know about the Francestown Heritage Museum" and asked if he could hand it out at Town Meeting. The Board approved.
- Mr. Pike reported that Nick Wilder offered his resignation as Assistant Treasurer and member of the Budget Committee.
- By way of invoice M&N Assessing has asked the Board to approve a \$625.00 overage on the contract because he neglected to change the contract to include 50 pick-ups but left it at 75. This will result in a total of \$825.00 over his contract price. M&N wants the Town to pay the overage. The Board denied approval of payment for the overage.

- Received notification that Quickbooks is cancelling support of our 2013 version of Quickbooks software. Quickbooks 2016 is currently priced at about \$600. Abigail suggested checking with Alan Treadwell to compare pricing and go with the lowest price.

Mr. Howell asked if there were any questions or comments from the public.

BJ Carbee asked about the petition to amend licenses and it was explained to her that it was referring to pole licenses.

NEXT BOARD OF SELECTMEN MEETING: Monday, March 14, 2015

ADJOURNMENT: Brad adjourned the meeting at 7:06 pm

Respectfully Submitted,

Jamie A Pike

Not approved until signed.

Brad Howell

Scott S Carbee

Abigail Arnold